

Benton County Solid Waste Disposal Commission

Meeting Minutes

Meeting Thursday June 15, 2017

Meeting Held at Van Horne Community Center, 508 1<sup>st</sup> Avenue, Van Horne, Iowa

Present: John Watson, City of Vinton; Jared Vogeler, City of Van Horne; Nancy Jenson, Benton County; Loras Schulte, City of Norway; Doug Kearns, City of Garrison; Dave Fish, City of Belle Plaine; Tracy Seeman, Benton County; Brian McNulty, City of Blairstown; Gary Bierschenk, Benton County; Bryce Brecht, Benton County; Doug Rinderknecht, City of Newhall; Jennifer Zahradnik, Benton County; Tim Yoder, City of Walford; Eric Werner, Landfill Manager; Jennifer Fencl, ECICOG; Doug Luzbetak, HLW Engineering.

1. Meeting called to order by John Watson, Chairman at 6:30 pm.
2. Approval of Minutes from Previous Meeting. Motion by Rindernecht, seconded by Schulte to approve minutes. All aye. Motion carried.
3. Treasurer Report Presented. Motion by Kearns, seconded by Schulte to approve the Treasurers Report. All aye. Motion carried.
4. Landfill Manager Report: Mr. Werner reported that recirculation of leachate has started. Liberty Tire came back 6/14/17 and cleaned up the tire pile. Bids for the new Scale House will be sought. Looking at a 30 foot by 36 foot foundation with a basement of 16 feet by 36 feet. The connecting link pins on the excavator are worn out. Motion made by Schulte, seconded by Seeman to approve \$4900 to repair the linkage pins. All aye. Motion carried.
5. ECICOG Report: Jennifer Fencl was present to report the Landfill flyer needs to be updated with current pricing and hours. 300 will be printed out with the new updates and distributed to the cities. Green Corp Americorp out of Cedar Rapids will be providing the summer reading program at local libraries.
6. Action Items –
  - Resolution 2017-06-01 Approval of Expenditures. Motion by Schulte, seconded by Brecht, All Aye. Motion Carried.
  - Resolution 2017-06-02 Transfer of Funds between Savings/Checking. Motion by Schulte, seconded by Brecht. All aye. Motion carried.
  - Resolution 2017-06-03 Transfer of funds to Capital Account. Motion by Seeman, seconded by McNulty. All aye. Motion carried.
7. Other Business:
  - Contract Renewal for Engineering Services HLW: HLW Engineering Rate Schedule  
Licensed Professional Engineer \$155.00/Hour Professional Geologist \$140.00/Hour  
Senior Technician \$125.00/Hour Survey Crew \$145.00/Hour Resident Project  
Representative \$125.00/Hour Field Services & Supplies Nuclear Density Testing  
\$25/Test, \$200/Day Maximum Survey Wood \$10.00/Hour Survey Equipment  
\$10.00/Hour Padlock \$15.00/Each Waterra Footvalve \$15.00/Each Waterra Tubing  
\$0.50/Foot

Hourly billing rates include salary costs, normal employee benefits, overhead, profit, and general office expenses such as telephone, facsimile, photocopy, word processing, postage, and basic supplies. The rate listed is the maximum billing rate for each category; actual charges may be less. Listed rates are effective through December 31, 2017. Motion made by Brecht, seconded by Schulte to approve rate schedule. All aye. Motion carried.

- Liberty Tire Contract Renewal: Motion made by Seeman, seconded by Brecht to approve contract with Liberty Tire for \$185 per ton, loaded by the Commission without a performance bond. All aye. Motion carried.
  - Letters will be sent to City of Luzerne, Atkins and Shellsburg concerning the need to appoint representatives.
  - Gutter Bids for Shop: Motion made by Vogeler, seconded by Schulte, to accept bid from PSI for \$1840. All aye, abstain Zahradnik. Motion carried.
  - Approval of Insurance from Heartland: Yearly renewal for work comp, equipment and buildings for \$12,335. Motion by Fish, seconded by Rindernecht to approve. All aye. Motion carried.
  - Raises for Employees: Motion made by Schulte, seconded by Vogeler for a 3% raise effective July 1, 2017. All aye. Motion carried.
  - Motion made by Schulte, seconded by Fish, to approve employee Wheeler a Lead Role with a \$0.25 per hour additional. All aye. Motion carried.
8. Public Comments: none.
9. Adjourn: Motion made by Zahradnik, seconded by Kearns to adjourn. All aye. Motion carried. Meeting adjourned.

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Signature of Approval

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Date