

Benton County Solid Waste Disposal Commission

Meeting Minutes

Meeting Thursday February 15, 2018

Meeting Held at Van Horne Community Center, 508 1st Avenue, Van Horne, Iowa

Present: Brian McNulty, City of Blairstown; Doug Kearn, City of Garrison; Loras Schulte, City of Norway; Tim Yoder, City of Walford; John Watson, City of Van Horne; Jennifer Zahradnik, Benton County; Doug Rinderknecht, City of Newhall; Tracy Seeman, Benton County; Jared Vogeler, City of Van Horne; Bryce Brecht, Benton County; Nancy Jensen, Benton County; Denise Schwab, Benton County; Gary Bierschenk, Benton County; Eric Werner, Landfill Manager; Roger Daly, Eide Bailey; Brian Unsen, Eide Bailey; Alicia Presto, ECICOG.

1. Meeting called to order by John Watson, Chairman at 6:32 pm.
2. Approval of Minutes from Previous Meeting. Motion by Schulte, seconded by Seeman to approve minutes. All aye. Motion carried.
3. Treasurer Report Presented. Motion by Brecht, seconded by Schwab to approve the Treasurers Report. All aye. Motion carried.
4. Eide Bailey Auditor Report Findings: Mr. Daly and Mr. Unsen from Eide Bailey were present to report out the findings from the most recent audit that was completed. Audit report was handed out and will be on file at the Landfill and made available online on the Commission website. The plan for next year is to get an earlier start at the end of June. The Banks were the hold up to getting information from for the last audit. They are making a goal to complete the audit for next year by the end of September. Motion made by Schulte, seconded by Kearn to approve the Budget for FY2018. All aye. Motion carried.
5. Landfill Manager Report: Mr. Werner reported that 752 tons of waste was received in January. Household Hazardous Waste Re-certification for Eric and staff was completed in January. The quote for health insurance was received and there will be a 16% increase in cost, staff would like to continue with the PPO plan that they currently have. First Aid/CPR and AED training for staff will be completed in May. Equipment replacement costs: Tarp machine \$85-90k FY 19-20, Dozer to replace track loader \$145 -285K FY20-21, and Compactor \$350-400K FY 22-23.
6. ECICOG Report: Alicia Presto was present to report out that the Belle Plaine and Keystone Libraries will be participating in the Summer Reading Program. The next training at the Landfill for staff will be March 22nd. This training is paid for with the funds from the USDA Grant. Commission Training with Jeff Schott will be scheduled for Tuesday, May 1st at 6:30 p.m. at the Van Horne Community Center. Motion made by Zahradnik, seconded by Schulte to approve the training and scheduled date. All aye. Motion carried.
7. Action Items –
 - Resolution 2018-02-01 Approval of Expenditures. Motion by Brecht, seconded by Schulte, All Aye. Motion Carried.
 - Resolution 2018-02-02 Transfer of Funds between Savings/Checking. Motion by Schulte, seconded by Seeman. All aye. Motion carried.
 - Resolution 2018-02-03 Transfer of funds to Capital Account. Motion by Brecht,

seconded by McNulty. All aye. Motion carried.

8. Other Business:

- Review/Discuss Scale House RFP – a new RFP for the Scale House was drawn up by the Commission Attorney and presented to the Commission for review. Motion made by Zahradnik, seconded by Schulte to approve the RFP and proceed with making it public. All aye. Motion carried.

- Election of Officers - Motion made by Kearns, seconded by Brecht to keep the Officer's the same as last year. All current officers agreed. All aye. Motion carried.

9. Public Comments: none.

10. Adjourn: Motion made by Schulte, seconded by Seeman to adjourn. All aye. Motion carried.
Meeting adjourned at 7:29 p.m.

Signature of Approval

Date