

Benton County Solid Waste Disposal Commission  
Minutes  
February 19, 2015

David Becker  
Jeff Horne  
Doug Kearns  
Terry Hertle  
Mike Seeck  
Tracy Seeman  
Loras Schulte  
Jerry Petermeier  
John Watson

Tim Yoder  
Jennifer Zahradnik  
Allan Lindsay  
Jill Marlow, Benton Co Auditor  
Eric Werner, Landfill Manager  
Christin Richter, Barker Lemar  
Myron Parizek, Benton Co Engineer  
Jennifer Fencil, ECICOG

- I. Called to Order at 6:30 by Watson
- II. Minutes. Moved by Schulte and seconded by Hertle to approve the minutes of the January 29<sup>th</sup>, 2015 meeting with the correction of sale to scale. Motion carried.
- III. Budget. Moved by Schulte and seconded by Kearns to approve the bills as presented including the telephone bill and the ECIREC bill. Motion carried.
- IV. Landfill Manager Report.
  - a. All employees have accepted the offer and will become our employees effective March 23, 2015. They will all get to roll over their vacation from the County and will not accrue vacation if they are over 240 hours of PTO. Marlow stated that the County will send out a letter to the employees that their benefits are ending April 1<sup>st</sup> with the County and that their last day as county employees will be March 22, 2015. Werner reported that the employee files will be kept at the Blairstown City hall as it is a more secure location.
  - b. Werner reported that the scale will be down for repairs next Thursday and Friday and that the Landfill would remain open during that time. Werner reported how weigh tickets would be handled during that time.
  - c. Werner reported that he has spoken with Young's regarding the rental rate for the excavator currently at the Landfill. He is not willing to come down on the rate and therefore Eric was exploring other options.
  - d. Werner reported that he found an excavator that we can rent to own from CAT in Cedar Rapids. The price is \$85,000 and 100% of the monthly rental rate will go towards the purchase price. He is looking to rent it for four months at a rate of \$5,000.00 per month with a payment due July 1<sup>st</sup> of \$65,000.00. The Excavator is a 2006 model and comes with 24 months, 1000 hours of warranty on the drive train and hydraulics. Moved by Zahradnik and seconded by Schulte to approve the purchase of the excavator based on the terms of the lease to own set forth above.

- e. Werner reported that the haul truck that he had found fell through as it had too many problems. He will continue looking for a haul truck. Horne recommended checking iowaleague.org as cities often advertise trucks there.
  - f. Werner reported that he is going to setup payroll through Quickbooks and that it should cost the Commission \$25-28 per month.
  - g. Werner reported that he talked with the company that did the website for the County. It would cost not more than \$1,000.00 to set up, \$20.00 per month maintenance fee and \$35.00 per year for the domain registration. Schulte reported that he did some research and through GoDaddy we can reserve and host our site for \$228.60 for a 10 year period. It was moved by Hertle and seconded by Seeman to allow Loras to work with GoDaddy and setup the website for the Landfill. Yoder requested that we have something educational on the site.
- V. Financial Advisor. Tionna was not present but Zahradnik reported that she had received an email from Tionna and that she was working with Christine to develop number and projections.
- VI. ECICOG. Fencil reported that the City of Shellsburg applied for a solid waste alternative grant and was funded. Urbana may also be applying for a grant. The next application dates are April 1<sup>st</sup> and July 1<sup>st</sup>. It is a quarterly application process. ECICOG has applied for the USDA Solid Waste grant which would allow them to provide technical assistance and training to smaller landfills. She will let us know if that gets funded. Fence also reported on an EPA Environmental Education Grant that they applied for in conjunction with the County Conservation Boards. Fencil reported that ECICOG is starting our Comprehensive Plan update that will be due in March 2016. Survey's will be going out to the communities and she would like to schedule a goal setting meeting over 2 meetings in June and July to keep things moving forward. Fencil also provided the education plan and passed out a handout for costs associated with educational services.
- VII. Barker Lemar. Christine reported that she is working with Eric to complete the master plan. In regards to the cell design we have received an okay from the Historical Society but they still need to come out and do a walk around. Stephanie is talking with Mike Smith that because the area has already been disturbed to wait on the survey for the Historical Society till spring when it thaws. Christine brought full size plan sheets showing base grades and final grades. Eric took them and will have them at the Landfill if anyone wants to review them. The plans show the first 2 cells, Cell G which has about 8 years of projected airspace and Cell H which has about 6 years of projected airspace. Moving the lagoon and additional dirt work will occur after those 2 cells. The projected life of the cells is based upon the annual tonnage, dirt (daily/intermediate cover) and compaction. There is somewhere between 50 and 100 years on the current landfill site. Christine also dropped off three proposals for our review and approval at the next meeting. #153644 – Corrective measures -

\$4,250, #143392 – Regulatory Assistance - \$5,000, and #143361 – Annual Services - \$14,125. Eric is going to be doing the methane monitoring saving about \$1,360 per year. Vinton is still taking leachates and doing the required testing. The Groundwater sampling costs are down from last year as some wells are coming out. In addition, Eric is going to purge the Wells which will save us paying for another trip. Stephanie will be here next meeting as Christine is having a baby. Christine also reported on the cost estimate on the new cell. The initial cost estimate is \$463,973 with a 10% contingency built in. These are not final numbers just an estimate and could change depending on outside factors. They are looking for an April 1<sup>st</sup> for bid letting. Final number should be once bids are opened. Barker Lemar is working on the Financial Assurance and should have something for the next meeting. Depending on what happens we may have to request an extension from the DNR.

#### VIII. Other Business

- a. Financial Committee – Loras Schulte, David Becker, Tim Yoder and Eric Werner
- b. Election of Officers
  - i. Chair – Moved by Schulte and seconded by Kearns to elect John Watson as Chair for the next year. Motion carried.
  - ii. Vice Chair – Moved by Kearns and seconded by Schulte to elect David Becker as Vice Chair for the next year. Motion carried.
  - iii. Secretary – Moved by Becker and seconded by Seeck to elect Tim Yoder as Secretary for the next year. Motion carried.
  - iv. Treasurer – moved by Schulte and seconded by Becker to elect Jennifer Zahradnik as Treasurer for the next year. Motion carried.
- c. Moved by Schulte and seconded by McNulty that any of the officers and Eric can sign the checks to pay bills. All checks shall require two signatures. Motion carried.
- d. Horne recommended that we keep the books based upon a modified accrual basis. Horne is going to amend the RFP for auditing services and send them out.
- e. Farm Program
  - i. Hertle met with FSA regarding the base acre allocation. That has been completed.
  - ii. Hertle is going to get more information regarding the farm program selection. There was some discussion about whether the Landlord had to sign as well.
- f. There was discussion regarding recycling and the trailer at the shop used by the City of Vinton businesses. Vinton will work towards a solution. Fencil recommended they contact the Iowa Waste Exchange for help.
- g. Marlow presented the Heartland Risk Pool Questionnaire. Zahradnik took the report and will work on getting it completed.

- h. Werner presented a credit application from EZ Trash solution. The application was not signed and the Commission took no action. Werner was directed to sent a letter to the hauler's requesting tonnage reports for recycling materials. If they cannot produce tonnage reports within 30 days they will no longer receive the \$25.00 per ton rate. There has been some discussion that haulers are not recycling their material but are instead putting it in the roll off dumpsters.
  - i. Discussion was had about whether we need to start verifying the identity of businesses owners and their employees.
- IX. Next Meeting. The next meeting will be on March 19, 2015 at 6:30 pm at St. John's Lutheran Church in Newhall. Enter through the east door.
- X. Moved by Hertle and seconded by Seeman to adjourn. 8:19

Respectfully submitted.

Jennifer L. Zahradnik