

OPERATIONS POLICY MANUAL

LANDFILL

POLICY: SMOKE AND VAPE FREE WORKPLACE POLICY

SMOKE AND VAPE FREE POLICY

OBJECTIVE

The objective of a Smoke and Vape Free Policy for the Benton County Solid Waste Disposal Commission (BCSWDC) is to proactively pursue a safe and healthy environment for employees, customers, contractors and visitors. As such, the following policy has been adopted and applies to anyone while they are at the Benton County Landfill.

GENERAL POLICY

It is the Policy of the BCSWDC to prohibit smoking and vaping anywhere on Company Premises.

Smoking is defined as the "act of lighting, smoking or carrying a lighted or smoldering cigar, cigarette or pipe of any kind." Vaping refers to the use of electronic nicotine delivery systems or electronic smoking devices such as e-cigarettes, e-pipes, e-hookahs and e-cigars.

This policy applies to:

- All areas of buildings occupied by Company Employees.
- All vehicles owned or leased by the Company.
- All Company Employees – full or part-time – while on Company Premises.
- All visitors (Customers and Vendors) while on Company Premises.
- All contractors and consultants and/or their employees working on Company Premises.
- All temporary employees while on Company Premises.

ENFORCEMENT

Operations Manager and landfill staff has the responsibility to enforce this policy.

Policy: SMOKE AND VAPE FREE POLICY

Effective: 02/21/2025

Reviewed: 00/00/0000

Revised: 00/00/0000